

CACHE COUNTY COUNCIL

DAVID L. ERICKSON, *CHAIR*

BARBARA Y. TIDWELL, *VICE CHAIR*

KATHRYN A BEUS

SANDI GOODLANDER

NOLAN P. GUNNELL

MARK R. HURD

KARL B. WARD



199 NORTH MAIN STREET
LOGAN, UT 84321

435-755-1840

www.cachecounty.org

PUBLIC NOTICE is hereby given that the County Council of Cache County, Utah will hold a **WORKSHOP** at **3:30 p.m.** and a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the Cache County Historic Courthouse Council Chambers, 199 North Main Street, Logan, Utah 84321, **TUESDAY, FEBRUARY 13, 2024**

Council meetings are live streamed on the Cache County YouTube channel at:

<https://www.youtube.com/channel/UCa4xvEI8bnIEz3B9zw2teaA>

AGENDA

WORKSHOP

- 3:30 p.m.
1. **CALL TO ORDER**
 2. **REPORT CONCERNING CACHE COUNTY ELECTIONS** – Office of the Utah Lieutenant Governor
 3. **ADJOURN**

COUNCIL MEETING

- 5:00 p.m.
1. **CALL TO ORDER**
 2. **OPENING** – Councilmember Nolan Gunnell
 3. **REVIEW AND APPROVAL OF AGENDA**
 4. **REVIEW AND APPROVAL OF MINUTES** (January 23, 2024)
 5. **REPORT OF COUNTY EXECUTIVE**
 - a. **Appointments:**
 - b. **Other Items:**
 6. **ITEMS OF SPECIAL INTEREST**
 - a. COSAC Update – Chris Sands, COSAC Chair
 - b. Presentation of PILT Funds – Blair Stringham, Utah Division of Wildlife Resources
 7. **DEPARTMENT OR COMMITTEE REPORTS**
 - a. Report on the Children’s Justice Center – Scott Bodily
 8. **TAX RELIEF**
 - 5:30 p.m. (Estimated) 9. **PUBLIC HEARINGS**
 - a. **Public Hearing – Resolution 2024-01 – Opening the 2024 Cache County Budget**
 10. **PENDING ACTION**
 11. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**
 - a. **Resolution 2024-01** **Opening the 2024 Cache County Budget**
 - b. **Resolution 2024-02** **Establishing a Policy by which Cache County’s Representative on the Bear River Mental Health Board of Trustees is Selected**

- c. *Ordinance 2024-02* **An Ordinance Updating Council Districts to Include Certain Uninhabited Precincts**

12. **OTHER BUSINESS**

- a. **UAC Building Utah Conference** *April 10-11, 2024*
Barbara, Sandi
- b. **UAC Management Conference** *April 30 – May 1, 2024 in St. George*
Barbara, Karl, Dave(?), Mark(?)
- c. Discuss any updates from the legislative session

13. **COUNCIL MEMBER REPORTS**

14. **EXECUTIVE SESSION** – Utah Code 52-4-205(1)(c) – Strategy session to discuss pending or reasonably imminent litigation

15. **ADJOURN**



David L. Erickson, Chair

CACHE COUNTY COUNCIL

January 23, 2024 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Vice-Chair Barbara Tidwell, Councilmember Karl Ward, Councilmember Sandi Goodlander, Councilmember Nolan Gunnell, Councilmember Mark Hurd, Councilmember Kathryn Beus.

MEMBERS EXCUSED:

STAFF PRESENT: David Benson, Rod Hammer, Bartt Nelson, Brittany Kingston, Nathan Argyle

OTHER ATTENDANCE: Justin Clawson, Kyler Clawson

Council Meeting

- 1. Call to Order 5:00p.m.** – Council Chair David Erickson [:12](#)
- 2. Opening Remarks and Pledge of Allegiance** – Councilmember Mark Hurd [:27](#)
- 3. Review and Approval of Agenda APPROVED [2:13](#)**
Action: Motion made by Councilmember Kathryn Beus to approve the agenda; seconded by Councilmember Nolan Gunnell.
Motion passes. [2:19](#)
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0
- 4. Review and Approval of Minutes APPROVED WITH AMENDMENT [2:31](#)**
Action: Motion made by Councilmember Mark Hurd to amend the election and appointment section of chair and vice chair from January 9, 2024 minutes. Councilmember Hurd was noted as abstained from vote, however his intent was to vote nay. Motion seconded by Councilmember Kathryn Beus. [2:34](#)
Motion passes.
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

Sandra Goodlander brought up concerns of ads being played before watching minute video clips. Council discussed account settings for YouTube and what department would handle this. [3:30](#)

Action: Motion made by Councilmember Barbara Tidwell to approve the January 9, 2024 minutes; seconded by Councilmember Sandi Goodlander. [4:56](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

- 5. Report of the County Executive [5:09](#)**
David Zook spoke to council of Cache Open Space Advisory Committee vacancy from Jodi Harris resigning; proposed advice and consent for Reagan Wheeler to move into that voting member position and appointing Justin Clawson as the non-voting member in Reagan Wheeler's place. [5:12](#) David Zook spoke about appointment changes to RAPS and Restaurant Tax Committees who review applications for grants at the beginning of the year. Each councilmember needs to recommend someone to represent their district. At recommendation from Councilmember Barbara Tidwell, citizen Kathy Robison represents Logan District 2; In Logan District 1, citizen Andy Jorgeson asked to be released. After consultation from Karl

Ward, an offer was extended to Joe Needham for Logan District 1; SE District seat was previously filled by citizen Cody Sorenson, who has moved out of the district. That seat was presented to be filled by Councilmember Kathryn Beus; other appointments to remain the same. [7:20](#) Appointments for Cache County Fire District Board of Trustee member appointments still need to be consulted with county attorneys before decisions are made. [10:27](#)

A. Appointment-Cache Open Space Advisory Committee

Action: Motion made by Councilmember Karl Ward to approve appointment of Reagan Wheeler as a voting member and Justin Clawson as a non-voting member; seconded by Councilmember Mark Hurd [6:37](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd, David Benson

Nay: 0

B. Appointment - RAPS and Restaurant Tax Committee

Action: Motion made by Councilmember Karl Ward to approve appointment of David Zook, David Erickson, Damon Cann, Joe Needham, Kathy Robison, Bruce Cook, Kathryn Beus, and Reed Baldwin for the RAPS and Restaurant Tax Committee; seconded by Councilmember Kathryn Beus [10:10](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd, David Benson

Nay: 0

6. Items of Special Interest [11:05](#)

A. Discussion of Remaining ARPA Funds – Alma Burgess, Finance Division Grant Manager

Alma Burgess gave an update on ARPA Funds with a document showing money available that needs to be obligated in contracts for projects and their deadlines. Cache County received just shy of 25 million dollars, 10 million of which could be used for any government services. [11:19](#) County Executive David Zook stated that Cache County had reported to the state that the \$10 million had been used for sheriff deputies salaries. [12:16](#) Alma Burgess reported that the remaining 15 million dollars needed to be used for eligible projects. He explained how the remaining funds would be allocated. Currently there is just over \$10 million remaining, with \$1.7 million already obligated out to contracts. The remaining \$8.5 million needs to be obligated in contracts by the end of the year. [12:28](#) Councilmember Kathryn Beus asked if the remaining 10 million amount included allocation for department requests but have not secured contracts for projects. Alma Burgess agreed and explained in more detail where that number was coming from. [16:41](#) Karl Ward asks for an emailed spreadsheet showing eligible projects the money can be used for. Alma said he could send some general guidelines. [17:51](#) County Executive David Zook clarified that the guidelines were working with the needs to use funds in response to the pandemic. [18:25](#) Councilmember Nolan Gunnell asked if the departments' assigned money can report their projects costs to determine if funds can be reserved as previously planned. [18:48](#) Alma Burgess suggested talking with the department heads. David Zook replied by mentioning that a reminder has been given to department heads and to start with those that have already applied for funds [19:17](#) County Executive David Zook asked how many applications were received compared to how many funds. [20:15](#) Councilmembers Sandi Goodlander and Kathryn Beus ask about funds to the senior center and uncovered needs since department allocations. Alma Burgess responded with what the senior center has received. [20:54](#) Chair David Erickson asks for a spreadsheet with awarded projects in detail. Alma Burgess explains the spreadsheet he will send, and brings up concerns getting the money obligated by the deadline, which is echoed by councilmembers. [22:12](#) Further explanation is given by Alma of contract details and that there will be no more extensions given. [23:35](#) Chair David Erickson asked if any interest earned from the ARPA money had to stay in the ARPA budget. Alma will look into that. [24:55](#) Councilmember Nolan Gunnell asks about expected software for the finance department. Alma responded that Insuite has plans in place for an in person demonstration on February 14 for anyone that would like to attend. [25:31](#)

B. Approval of Updated Council District Maps to include Mountainous Regions – Cache County Clerk/Auditor [27:06](#)
David Benson speaks to council as Auditor about the software demonstration inviting council and executive David Zook to attend. [27:18](#) David Benson speaks to council as Clerk regarding inhabited sections with no registered voters in mapping system used proposing a change to code and maps that Inhabited District 1 becomes part of council District North and Inhabited Parcel 2 be recorded as part of SE District. [28:08](#) Councilmember Sandi Goodlander mentioned a conversation from 2023 with previous acting Clerk Bryson Behm and Councilmember Karl Ward of boundary changes from the census that don't makes sense geographically. A change to the mapping line was expected to be presented to council but had not been yet. [33:02](#) David Benson answers this will be checked into separately as his first recommendation was for council to review and an ordinance will be presented in February to vote on. His office will review all district boundaries over the year with similar populations. [33:48](#) Executive Zook brings up known residents in one of the areas and suggests using an alternate name to label it. Council discusses area landscape and boundaries for districts and precincts. [34:52](#) David Benson explains further of the small canyon areas district assignments and agrees a different name can be used in his modified proposal in February. [36:45](#)

7. Department or Committee Reports

8. Public Hearings [38:06](#)

A. Reschedule Public Hearing for February 13, 2024 – *Resolution 2024-01* – Opening the 2024 Cache County Budget [38:06](#)

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to approve rescheduling the public hearing for February 13, 2024; seconded by Councilmember Karl Ward. [38:17](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

9. Pending Action

10. Initial Proposals for Consideration of Action [38:42](#)

A. *Ordinance 2024-01* **An Ordinance creating a Council Appropriations Committee and Council Ordinance and Policy Review Committee.**

Micah Safsten speaks to council about the organization of the County Ordinance and Policy Review, Budget, and Audit Committees bringing awareness only the Audit committee is in code; proposed to council the three committees describing the structure and functions in recommendations. [38:53](#) Council discusses and Barbara Tidwell asks how appointments to each committee will be given [44:50](#) Micah answers the process is up to council how those will be determined noting the difference of six positions on the committees and seven individuals on council. Council proceeds to vote with recommendation from Micah to make those assignments after vote. [45:29](#) Council makes assignments to committees. Appropriations: Nolan, Kathy, Sandi. Ordinance and Policy: Mark, Barbara, Karl; Micah will be attending all meetings. [47:09](#)

Discussion:

Action: Motion made by Councilmember Karl Ward to approve Ordinance 2024-01; seconded by Councilmember Kathryn Beus. [46:29](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

11. Other Business [51:17](#)

A. UAC County Official Day on the Hill

Wednesday, January 24, 2024

-All Council Members

[51:17](#)

B. UAC Building Utah Conference

April 10-11, 2024

-Barbara Tidwell, Sandi Goodlander, Kathryn Beus?

[51:32](#)

C. UAC Management Conference

April 30 – May 1, 2024 in St. George

-Barbara Tidwell, Karl Ward, David Erickson?, Mark Hurd?

[51:57](#)

D. Review 2023 Goals [52:21](#)

Councilmember Mark Hurd expresses his grasp on the role over the year and his plans to be more engaged and involved with department heads in 2024 to continue finding ways to cut expenses. [52:46](#) Councilmember Nolan Gunnell mentions workshops for committees; the desire and need to learn the full capabilities of Caselle; workshop with planning and zoning to discuss water. [54:41](#) Kathryn Beus speaks to her goals from 2023 doing ride along tours of departments and her plans to carry this goal to 2024 to develop further relationships; big focus on budget and catching up from 2023. [56:28](#) Councilmember Barbara Tidwell plans to learn Caselle 1-1 with Micah; expressed excitement for new committees for O&P; would like to be more involved in UAC and better able to report to the board; create a bond together as council. [58:02](#) Councilmember Sandi Goodlander speaks to understanding entity structures and work with BRAG; understanding the budget for organizations she is a personal liaison to familiarize and prepare for 2025. [59:50](#) Councilmember Karl Ward speaks to his continued goal of finishing Davenport road; redistricting that will continue to be worked on; carefully study the budget process and develop a line item budget. [1:01:06](#) Executive Zook speaks to 2023 goal of improvements in collaboration between branches of government to continue in 2024; invites chair member to monthly elected officials lunch to discuss issues; open communication with concerns to establish leadership in county that sets a good example and holds accountability for good leadership to strengthen morale with employees and residents; expresses gratitude to council and asks to continue serving together. [1:02:10](#) Chair David Erickson speaks to refining and solidifying financial processes with auditors to streamline processes; learn Caselle; reports vetted and overseen by council responsible for appropriations; would like to see a refined policy of travel, vehicle use, and credit cards to eliminate the missing data in Caselle; Fire District detailed and refined; Emergency Management workshop; fluidity strengthened in O&P; expresses excitement for new committees and asked all things be developed and vetted including feedback from all; 2023 goals reorganized due to circumstances throughout the year. [1:06:01](#) Chair David Erickson confirms the budget as a strong common goal amongst the council and asks if there are any others. Councilmember Sandi Goodlander echoes the goal from Barbara Tidwell for open communication amongst council members. [1:10:15](#) Chair David Erickson agrees and thanks Micah Safsten for his help keeping everyone informed. [1:11:14](#) Councilmember Nolan Gunnell brings attention to sensitivity of the budget and the need for close monitoring to ensure processes are vetted if a tax increase is possible. [1:11:52](#)

E. Set 2024 Goals

F. Discuss any updates from the legislative session [1:12:15](#)

Micah Safsten gives an overview of bill SB67 which covers the 'rights of way' that go through private property. [1:12:22](#) Councilmember Karl Ward asks about restrictions of use in the last 10 years gives no place for accommodation for when property owner gates road off [1:45:54](#) Micah Safsten proposed an amendment that excluded any road unlawfully obstructed by landowner that was rejected by the bill sponsor; speaks to challenges and solutions would be a court order or legislative body. [1:15:16](#) Councilmember Mark Hurd asks how the road would be monitored [1:17:22](#) Micah answers a negative proof would be needed. [1:17:46](#)

G. December 2023 Treasurer's Reconciliation Report [1:17:57](#)

Executive David Zook gives an overview of bill HB270 and the effort for a statewide treasurer software mentioning concerns of costs and challenges. Letter sent to committee, bill sponsor and UAC expressing concerns of truth and taxation process and whether or not the software will be forced or not. David Zook was informed tax increase would be removed from bill. [1:17:57](#) Micah confirms this is on the agenda Thursday at 2:00 and asks if a workshop or meeting would be helpful for either bills. Councilmember Nolan Gunnell answers a zoom call or conference with an update from Micah would be helpful. [1:24:43](#) Council and Micah Safsten discuss the approved method of meeting and when that will be. [1:25:34](#) Councilmember Mark Hurd mentions right of way for canals [1:26:11](#) Councilmember Nolan Gunnell brings concerns to UAC creating a bill and appointing themselves in control of it. [1:27:16](#) Council discusses with David Zook giving final explanation of understanding UAC involvement is to have more of a voice compared to private companies developing the software. [1:27:56](#) Chair David Erickson clarifies might be a reasoning giving the benefit of the doubt. [1:29:58](#) Sandi Goodlander asks about a land use bill for clarification [1:29:02](#) Council discusses possible new water control bill with Chair David Erickson closing [1:30:42](#);

12. Councilmember Reports [1:32:00](#)

David Erickson – Encourages council to reach out to county comrades and ask what the ARPA money spent on [1:34:23](#)

Sandi Goodlander – Met with chamber legislative affairs committee, UAC and will keep council updated [1:33:38](#)

Karl Ward – Audit committee meeting Thursday to discuss RFP for external auditor [1:33:56](#)

Barbara Tidwell – Nothing [1:33:35](#)

Kathryn Beus – Cache Open Space Advisory Committee (COSAC) would like to be on agenda for February [1:33:08](#)

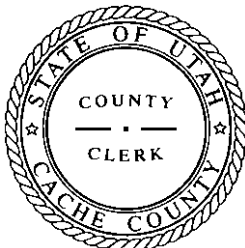
Nolan Gunnell – Nothing [1:33:03](#)

Mark Hurd – Library 2023 summary [1:32:06](#)

Adjourn: 7:30 PM

APPROVAL: David Erickson, Chair
Cache County Council

ATTEST: David Benson, Clerk
Cache County Council





**CACHE COUNTY
RESOLUTION NO. 2024 - 01**

**A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN
COUNTY DEPARTMENTS**

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2024 are reasonable and necessary; that said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made

Now, therefore, it is hereby resolved that:

SECTION 1.

The following adjustments are made to the 2024 budget for Cache County:

See attached

SECTION 2.

Other than as specifically set forth above, all other matters set forth in the 2024 budget shall remain in full force and effect.

SECTION 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ___ DAY
OF _____ 2024.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				



Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor



Budget Amendment Account Detail

Hearing Date: 02.13.2024; Vote Date: 02.13.2024

Account	Title	Amount	Source or Department	Fund
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FINANCE

David Benson

1. Requested personnel changes to properly classify positions and fully staff the office based on needs, turnover and advanced retirement date. Eliminates Accounting Clerk position and adds AP Specialist, Payroll Coordinator and Accountant I

100-4132-110	FULL TIME EMPLOYEES	46,746	Finance	General
100-4132-130	PAYROLL TAXES AND BENEFITS	2,800	Finance	General
100-4132-115	OVERTIME	5,000	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-54,546	Use of Fund Balance	General

2. Office Remodel - creation of three new cubes and an office for the new auditor position \$6k Contractor, \$4k Electrical/Wiring, \$2k Supplies

100-4132-240	OFFICE EXPENSE	12,000	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-12,000	Use of Fund Balance	General

3. Budget to cover consulting services from Phil for year end audit and to complete the transition training

100-4132-310	PROFESSIONAL & TECHNICAL	5,000	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-5,000	Use of Fund Balance	General

Executive

David Zook

4. Remove Overtime from Executive budget.

100-4131-115	OVERTIME	-500	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	500	Use of Fund Balance	General

5. Remove Seasonal Employees from Executive budet.

100-4131-125	SEASONAL EMPLOYEES	-12,900	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	12,900	Use of Fund Balance	General

6. Reduce audit services from Executive budget.

100-4131-310	PROFESSIONAL & TECHNICAL	-8,100	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	8,100	Use of Fund Balance	General

7. Reduce Training and Education from Executive Budget

100-4131-330	EDUCATION & TRAINING	-400	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	400	Use of Fund Balance	General

8. Reduce Travel from Executive budget

100-4131-230	TRAVEL	-3,000	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	3,000	Use of Fund Balance	General

9. Reduce Subscriptions & Memberships from Executive budget

100-4131-210	SUBSCRIPTIONS & MEMBERSHIPS	-1,150	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	1,150	Use of Fund Balance	General

10. Increase Office Supplies in Executive Budget

100-4131-240	OFFICE SUPPLIES & EXPENSE	400	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	-400	Use of Fund Balance	General

11. Reduce Communications from Executive Budget



Budget Amendment Account Detail

Hearing Date: 02.13.2024; Vote Date: 02.13.2024

Account	Title	Amount	Source or Department	Fund
100-4131-280	COMMUNICATIONS	-2,400	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	2,400	Use of Fund Balance	General
12. Reduce Misc Services from Executive Budget				
100-4131-620	MISC SERVICES	-1,500	Executive Office	General
100-38-90000	APPROPRIATED FUND BALANCE	1,500	Use of Fund Balance	General
Sheriff				
13. Reduce Part Time Employee Budget to reflect correct number of Part Time Employees.				
100-4214-120	PART TIME EMPLOYEES	-21,000	Sheriff	General
100-4214-130	EMPLOYEE BENEFITS	-1,900	Sheriff	General
100-4800-990	CONTRIBUTION - FUND BALANCE	22,900	Addition to Fund Balance	General
14. Reduce Part Time Employee Budget to reflect correct number of Part Time Employees.				
100-4215-120	PART TIME EMPLOYEES	-21,000	Sheriff: Administration	General
100-4215-130	EMPLOYEE BENEFITS	-1,900	Sheriff: Administration	General
100-4800-990	CONTRIBUTION - FUND BALANCE	22,900	Addition to Fund Balance	General
15. Reduce Part Time Employee Budget to reflect correct number of Part Time Employees.				
100-4230-120	PART TIME EMPLOYEES	-81,500	Sheriff: Corrections	General
100-4230-130	EMPLOYEE BENEFITS	-7,300	Sheriff: Corrections	General
100-4800-990	CONTRIBUTION - FUND BALANCE	88,800	Addition to Fund Balance	General
16. Reduce Full-Time Employee budget to reflect the correct number of Full-Time Employees.				
100-4254-110	FULL TIME EMPLOYEES	-37,000	Animal Impound	General
100-4254-130	EMPLOYEE BENEFITS	-28,900	Animal Impound	General
100-4800-990	CONTRIBUTION - FUND BALANCE	65,900	Addition to Fund Balance	General
17. Sheriff - Increase pager pay from \$1.75 to \$3				
100-4210-142	OTHER PAY	15,000	Sheriff: Criminal	General
100-4211-142	OTHER PAY	10,000	Sheriff: Support Services	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-25,000	Addition to Fund Balance	General
18. Request to use funds returned back to the General Fund to pay for cleaning contract for the Sheriff campus.				
100-4800-990	CONTRIBUTION - FUND BALANCE	-47,572	Addition to Fund Balance	General
100-4215-310	PROFESSIONAL AND TECHNICAL	47,572	Sheriff: Administration	General
Fairgrounds Bart Esplin				
19. Fairgrounds - Incentive received in January for lighting upgrade Rodeo Arena Project				
100-34-75200	FAIRGROUND - OUTDOOR ARENA	-1,850	Charges for Services	General
100-4511-730	IMPROVEMENTS	1,850	Fairgrounds	General
Fire Rod Hammer				
20. Fire - Donation received in January from Guild Foundation				
100-4265-250	EQUIPMENT SUPPLIES & MAINT	1,000	Fire	General
100-38-10795	TRANSFER IN - CCCF	-1,000	Transfers from Other Funds	General



Budget Amendment Account Detail

Hearing Date: 02.13.2024; Vote Date: 02.13.2024

Account	Title	Amount	Source or Department	Fund
795-4810-100	TRANSFER OUT - GENERAL FUND	-1,000	Transfers to Other Funds	CCCF
795-38-72120	CONTRIBUTIONS - FIRE	1,000	Public Contributions	CCCF
21. Ambulance - Lucas device is higher than the budgeted amount.				
100-4260-740	CAPITALIZED EQUIPMENT	3,500	Ambulance	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,500	Use of Fund Balance	General
17. Ambulance - Pager Pay Increase from \$1.75 per hour to \$3 per hour				
100-4260-142	PAGER PAY	45,000	Ambulance	General
100-38-90000	APPROPRIATED FUND BALANCE	-45,000	Use of Fund Balance	General
23. Ambulance - Increased cost of Zoll Monitor				
100-4260-740	CAPITALIZED EQUIPMENT	1,600	Ambulance	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,600	Use of Fund Balance	General
Clerk				David Benson
24. Clerk - Promotion from Office Specialist to Supervisor 21.20/hr vs 24.43/hr				
100-4142-110	FULL TIME EMPLOYEES	6,800	Clerk	General
100-4142-130	EMPLOYEE BENEFITS	1,700	Clerk	General
100-38-90000	APPROPRIATED FUND BALANCE	-8,500	Use of Fund Balance	General
25. Clerk - Increase 3 part-times positions hours effective in January				
100-4142-120	PART TIME EMPLOYEES	2,300	Clerk	General
100-4142-130	EMPLOYEE BENEFITS	200	Clerk	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,500	Use of Fund Balance	General
26. Clerk - Shared position between clerk and elections moved to 100% elections				
100-4142-110	FULL TIME EMPLOYEES	-21,200	Clerk	General
100-4142-130	EMPLOYEE BENEFITS	-15,600	Clerk	General
100-38-90000	APPROPRIATED FUND BALANCE	36,800	Use of Fund Balance	General
27. Clerk - Increase hours for 3 part time positions				
100-4142-120	PART TIME EMPLOYEES	17,600	Clerk	General
100-4142-130	EMPLOYEE BENEFITS	1,600	Clerk	General
100-38-90000	APPROPRIATED FUND BALANCE	-19,200	Use of Fund Balance	General
Elections				David Benson
28. Elections - Increase cost for elections Services (Notices 5K, mailings 12K, vendor site supports 15K and trainings 3K)				
100-4170-200	MATERIAL SUPPLIES & SERVICES	35,000	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	-35,000	Use of Fund Balance	General
29. Elections - Increase 4 seasonal workers effective 02/25/2024, 10 hours per week, 9 weeks total				
100-4170-125	SEASONAL EMPLOYEES	7,200	Elections	General
100-4170-130	EMPLOYEE BENEFITS	700	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	-7,900	Use of Fund Balance	General



Budget Amendment Account Detail

Hearing Date: 02.13.2024; Vote Date: 02.13.2024

Account	Title	Amount	Source or Department	Fund
30. Elections - Shared position between clerk and elections moved to 100% elections				
100-4170-110	FULL TIME EMPLOYEES	21,200	Elections	General
100-4170-130	EMPLOYEE BENEFITS	15,600	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	-36,800	Use of Fund Balance	General
31. Elections - Promotion from Office Specialist to Supervisor				
100-4170-110	FULL TIME EMPLOYEES	8,500	Elections	General
100-4170-130	EMPLOYEE BENEFITS	2,200	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	-10,700	Use of Fund Balance	General
32. Elections - Employee decreases hours from 100% to 75%				
100-4170-110	FULL TIME EMPLOYEES	-4,700	Elections	General
100-4170-130	EMPLOYEE BENEFITS	-1,200	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	5,900	Use of Fund Balance	General
Tax Administration Update				
33. Allocation of new budget amounts attributable to the Tax Administration fund.				
100-4112-999	TAX ADMIN - COUNCIL 10%		Council	General
100-4131-999	TAX ADMIN - EXECUTIVE 15%	4,500	Executive Office	General
100-4132-999	TAX ADMIN - FINANCE 10%	-7,100	Finance	General
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%		Human Resources	General
100-4135-999	TAX ADMIN - GIS 60%		GIS	General
100-4136-999	TAX ADMIN - IT 30%		IT	General
100-4141-999	TAX ADMIN - AUDITOR 86%		Auditor	General
100-4145-999	TAX ADMIN - ATTORNEY 9%		Attorney	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%		Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	2,600	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-2,600	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	-	Tax Administration Allocatio	Tax Administration
150-4099-931	TAX ADMIN - EXECUTIVE 15%	-4,500	Tax Administration Allocatio	Tax Administration
150-4099-932	TAX ADMIN - FINANCE 10%	7,100	Tax Administration Allocatio	Tax Administration
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	-	Tax Administration Allocatio	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	-	Tax Administration Allocatio	Tax Administration
150-4099-936	TAX ADMIN - IT 30%	-	Tax Administration Allocatio	Tax Administration
150-4099-941	TAX ADMIN - AUDITOR 86%	-	Tax Administration Allocatio	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	-	Tax Administration Allocatio	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	-	Tax Administration Allocatio	Tax Administration



**CACHE COUNTY
RESOLUTION NO. 2024 - 02**

**ESTABLISHING A POLICY BY WHICH CACHE COUNTY’S REPRESENTATIVE ON
THE BEAR RIVER MENTAL HEALTH BOARD OF TRUSTEES IS SELECTED**

- A) WHEREAS, Utah Code Ann. § 17-53-2, gives the Cache County Council the authority to “pass all ordinances and rules and make all regulations, not repugnant to law;” and
- B) WHEREAS, Article IV-2 of the Bylaws of the Bear River Mental Health Board of Trustees state that up to three of the members of the Bear River Mental Health Board of Trustees may be appointed by the local mental health authorities; and
- C) WHEREAS, Article II-1 and elsewhere in the Bylaws of the Bear River Mental Health Board of Trustees establish that the mental health authority of Cache County is one of the three mental health authorities delegating duties to Bear River Mental Health; and
- D) WHEREAS, Utah Code Ann. § 17-43-301(2)(a)(i) establishes that the Cache County Council is the mental health authority for Cache County; and
- E) WHEREAS, Bear River Mental Health, as a private entity, may request that members of their board be chosen by any means they deem appropriate, and need not follow established procedures for government sponsored boards and committees;

Now, therefore, the Cache County Council hereby ordains, as follows:

At the beginning of each calendar year, or whenever deemed necessary, the Cache County Council may appoint or re-appoint any member of the Council to serve as a member of the Bear River Mental Health Board of Trustees. This shall be done by the motion of a council member, with a majority vote of the Council.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ___ DAY OF _____ 2024.

	In Favor	Against	Abstained	Absent
Kathryn Beus				
David Erickson				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				



Barbara Tidwell				
Karl Ward				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor



**CACHE COUNTY
ORDINANCE No. 2024-02**

**AN ORDINANCE UPDATING COUNCIL DISTRICTS TO INCLUDE CERTAIN
UNINHABITED PRECINCTS**

- A) WHEREAS, Utah Code Ann. § 17-53-2, gives the Cache County Council the authority to “pass all ordinances and rules and make all regulations, not repugnant to law;” and
- B) WHEREAS, two voting precincts within Cache County are presumed to be uninhabited and have neither active nor inactive voters registered within their boundaries; and
- C) WHEREAS, the Cache County Council wishes for all voting precincts to be assigned to a Council district, even those that are currently without any registered voters; and
- D) WHEREAS, Cache County Code 2.12.060(B) allows the Cache County Council to change, modify, or amend Council district maps by a two-thirds (2/3) majority vote of the full membership of the Council; and
- E) WHEREAS, these updates do not affect the voter registration status of any individual, nor is there the possibility of affecting the vote total in any election in the foreseeable future;

Now, therefore, the Cache County Council hereby ordains, as follows:

SECTION 1: Section 2.12.060 of the Cache County Code is amended to read in full as follows, with a redline copy attached as Exhibit 1:

2.12.060: COUNCIL DISTRICTS

A. The council districts shall have substantially the same population, based on the latest federal population census. To the extent practical, council districts shall be compact and contiguous, allowing ease of contact between residents and council members and the fair representation of all geographical areas of Cache County.

B. The council districts may be changed, modified or amended from time to time by two-thirds (2/3) majority vote of the full membership of the county council, pursuant to the aforesaid standards.



C. The Districts of the Cache County Council shall be based on the voting precincts as approved by the County Council on February 13, 2024, and shall be as follows:

1. The Northeast Council District shall include these voting precincts: Hyde Park 1-3, North Logan 1-6, and Smithfield 4, 5, and 8.
2. The North Council District shall include these voting precincts: Amalga, Benson, Clarkston, Cornish, Cove, Lewiston, Newton, Richmond 1-2, Trenton, Smithfield 1, 2, 3, 6, and 7, and UNINHC:1.
3. The South Council District shall include these voting precincts: Hyrum 1-5, Mendon 1 2, Paradise, and Wellsville 1-3.
4. The Southeast Council District shall include these voting precincts: College-Young Ward, Millville 1-2, Nibley 1-4, Providence 1-6, River Heights 1-2, and UNINHC:2.
5. The Logan Council District No. 1 shall include these voting precincts: Logan 15, 16, 17, 18, 21, 22, 23, 24, and 25.
6. The Logan Council District No. 2 shall include these voting precincts: Logan 1, 2, 3, 4, 9, 12, and 13.
7. The Logan Council District No. 3 shall include these voting precincts: Logan 5, 6, 7, 8, 10, 11, 14, 19, and 20.

SECTION 2: Effective Date

This ordinance takes effect 15 days following its approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
 UTAH THIS ___ DAY OF _____ 2024.

	In Favor	Against	Abstained	Absent
Kathryn Beus				
David Erickson				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Barbara Tidwell				
Karl Ward				
Total				



CACHE COUNTY:

By: _____
David Erickson, Chair

ATTEST:

By: _____
David Benson, County Clerk / Auditor

ACTION OF THE COUNTY EXECUTIVE:

Approve: _____

Disapprove: _____ (Statement of Objection Attached)

By: _____
David Zook, County Executive



EXHIBIT 1

The redline version of this ordinance shall be as follows:

2.12.060: COUNCIL DISTRICTS

A. The council districts shall have substantially the same population, based on the latest federal population census. To the extent practical, council districts shall be compact and contiguous, allowing ease of contact between residents and council members and the fair representation of all geographical areas of Cache County.

B. The council districts may be changed, modified or amended from time to time by two-thirds (2/3) majority vote of the full membership of the county council, pursuant to the aforesaid standards.

C. The Districts of the Cache County Council shall be based on the voting precincts as approved by the County Council on ~~December 14, 2021~~, February 13, 2024, and shall be as follows:

1. The Northeast Council District shall include these voting precincts: Hyde Park 1-3, North Logan 1-6, and Smithfield 4, 5, and 8.
2. The North Council District shall include these voting precincts: Amalga, Benson, Clarkston, Cornish, Cove, Lewiston, Newton, Richmond 1-2, Trenton, ~~and~~ Smithfield 1, 2, 3, 6, and 7, and UNINHC:1.
3. The South Council District shall include these voting precincts: Hyrum 1-5, Mendon 1 2, Paradise, and Wellsville 1-3.
4. The Southeast Council District shall include these voting precincts: College-Young Ward, Millville 1-2, Nibley 1-4, Providence 1-6, River Heights 1-2, and UNINHC:2.
5. The Logan Council District No. 1 shall include these voting precincts: Logan 15, 16, 17, 18, 21, 22, 23, 24, and 25.
6. The Logan Council District No. 2 shall include these voting precincts: Logan 1, 2, 3, 4, 9, 12, and 13.
7. The Logan Council District No. 3 shall include these voting precincts: Logan 5, 6, 7, 8, 10, 11, 14, 19, and 20.